

Neil Armstrong Elementary School
SIT Meeting AGENDA
Tuesday September 12, 2017



4:00-4:10	Welcome and Process Review
<ul style="list-style-type: none"> Purpose/Activity 	<p>Welcome to the 2017-2018 School Improvement Team. Review SIT purpose, process and goal setting. Elect SIT Chair for 2017-2018 Determine Snack Schedule</p>
<ul style="list-style-type: none"> Facilitator 	Lisa McGary
<ul style="list-style-type: none"> Preparation 	None
MINUTES	<p>Defer chairperson until we have a full SIT membership are present.</p> <p>September: Lisa M October: Anita November: Jeannine December: Lisa F January: Maureen February: Nick March: TBD April: TBD May: TBD</p>
4:10-4:20	District Improvement Team (DIT)
<ul style="list-style-type: none"> Purpose/Activity 	<p>Discuss the alignment of DIT and SIT; recruit volunteers interested in attending/participating in DIT (note we are not anticipating any restrictions, thus past members are most welcome to continue membership).</p>
<ul style="list-style-type: none"> Facilitator 	Lisa McGary and Members
<ul style="list-style-type: none"> Preparation 	Review the DIT Meeting Schedule Below
MINUTES	Defer DIT Representation until full membership.
4:20-4:50	Discuss and create SIT Goal for 2016-2017
<ul style="list-style-type: none"> Purpose/Activity 	<p>Two events are suggested for a focus in 2017-2018: Planning our 50th Birthday Party and framing the planning of our new playground installation.</p>
<ul style="list-style-type: none"> Facilitator 	Lisa McGary
<ul style="list-style-type: none"> Preparation 	Bring your ideas!
MINUTES	<p>Mrs. Battaglia did some research: Bring back some of the staff from throughout the years. Other: Do a video mix of historical and current Dig up the time capsule A shirt/logo through the years: for 25th had a globe Party Theme</p>

	<p>Invitations to: Former Principals and Staff Former Students/Families Current Students/Families Current NAS Staff and GC Administration Community Members Identify special dignitaries</p> <p>Events: Stand Alone/Ongoing Throw Back Thursday 50th Tweets Invite a Neil Armstrong related speaker-invite an astronaut Time Capsule/ask Dan Aballe</p>
4:50-5:00	Determine Timeline/Next Steps
• Purpose/Activity	Rough out timeline and next steps. Establish a snack calendar.
• Facilitator	All
• Preparation	None
MINUTES	<p>All members to jot down any and all ideas for consideration on a document to be shared. Mr. K to identify an option for sharing a brainstorm list to share online with the committee.</p> <p>Next Meeting: Organize ideas into work groups for planning.</p> <p>Mrs. McGary to draft goal for review in October.</p> <p>NEXT MEETING: TUESDAY OCTOBER 14/Mrs. Battaglia</p>
5:00	Adjourn

Together we teach and inspire excellence for all learners.

We are the Armstrong Stars: We have 'Sky High' Expectations

★ Respect ★ Responsibility ★ Compassion ★ Hard Work



2017-2018
District Improvement Team (DIT)
Central Administration Building

5:00pm

Wednesday, October 4, 2017

Wednesday, November 1, 2017

Wednesday, December 6, 2017

Wednesday, January 3, 2018

Wednesday, February 7, 2018

Wednesday, March 7, 2018

Wednesday, April 4, 2018

Wednesday, May 2, 2018

Wednesday, June 6, 2018