

Windows 10 Guide



- Updated Windows Operating System from current version of Windows 7
- Similar look and feel with some differences
- Integrates touch functionality for touch-screen devices

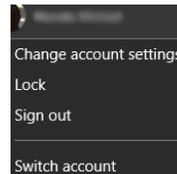
Start Menu



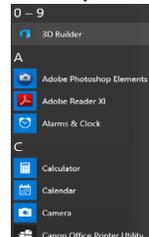
- Easy to customize your 'apps' (programs) that you use most frequently
- You can resize your tiles and group them anyway you would like
- Any program installed can be pinned to the start menu, or taskbar by right clicking and choosing the option you would like



- Click Power to sleep, shutdown, or restart
- Click on your name at the top of the start menu for the following options



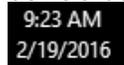
- Use the All apps button to view all the apps that are installed on your computer. They will be listed in alphabetical order:



Taskbar



- Similar to what we are all used to with windows 7
- Cortana will help you find things on your PC, manage your calendar, find files, chat with you, and tell jokes.
- The task view button will show you all your windows/programs that you currently have open
- The notifications button brings up any notifications from Windows 10, but also allows you easy access to settings and other options. With a touch device, this button will allow you to switch from desktop mode to tablet mode
- The little box to the right of the date and time will minimize all windows that are open and take you directly to your desktop



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Microsoft Edge



- This web browser replaces Internet Explorer
- Instead of navigating to a search website (i.e. Google), just type what you are searching for in the address bar. A Bing search page will show you results right away

On any page, select make a web note to take notes, write, doodle, and highlight directly on webpages

Your 'hub' has all your stuff in one place

Options

Share

The image shows the top toolbar of the Microsoft Edge browser. It includes icons for the address bar, a 'hub' icon (three horizontal lines), a 'make a web note' icon (a notepad), a 'share' icon (a bell), and a 'options' icon (three dots). Arrows point from these icons to text annotations. The 'make a web note' icon is highlighted with a grey background.

- When viewing a website using Microsoft Edge, click the  (reading view button) to get a clean simple layout of whatever you are trying to view

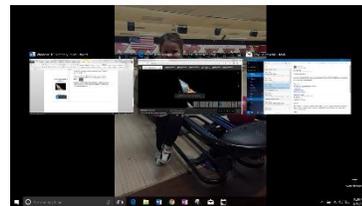
Touch Screen Features of Windows 10



- While using Windows 10 with a touch-screen device, you are able to toggle back and forth from Desktop Mode to Tablet Mode 



- When you swipe from the left of the device towards the middle of the screen, the task view will appear showing all your open windows/programs:



- When you swipe from the right of the device towards the middle of the screen, the action center will appear showing you quick options, notifications, and settings:



- If you swipe from the top of your device towards the middle, you will make the window on your screen smaller or larger depending on the current size of it

Get Started



- For more in-depth information about features of Windows 10, check out the Get Started app located within your start menu