**Meeting Minutes for May 16, 2023 General Meeting**

7:00pm – 8:00pm Gates Chili Middle School Library

**ATTENDANCE**

Executive Board Present: Meagan Todd, Denise Rado, Jennifer Gelfuso and Dr. Lisa Buckshaw

Executive Board Absent: Mark DeGray, Holly Catalano, Tracy Dalykas, Tanya Srbinovski, Mary Housel-Demanchick,

Other Attendees: Robin Williamson, Sarah Kozak-Weaver, Ryan Kozak-Weaver, Nicole

**Meeting call to Order at 7:00pm by Meagan**

**REVIEW OF MINUTES**

• Reviewed February 2023 minutes. Motion made and seconded to approve minutes as printed & distributed. Motion Approved - Yes: 4, No: 0, Abstain: 0

**TREASURER REPORT**

• Reviewed April 2023 Financial Statement. Motion made and seconded to approve financial statement as printed & distributed. Motion Approved - Yes: 4, No: 0, Abstain: 0

**FINANCIAL REQUESTS**

• NONE

**OLD BUSINESS**

• Secured approval for the outdoor lunch area from the district. Meagan will be contacting the vendor to arrange next steps regarding payment and delivery. Will need a point of contact from Dr. Buckshaw for delivery.

**NEW BUSINESS**

* No new business

**SIT/DIT UPDATES**

• SIT has been working on an activity for Upstander Day – “I am… but I’m not…” They are working with Iva in Communications to create a video based on this project.

• DIT meeting – no updates

**Gates Chili Middle School**

Parent Teacher Organization (PTO)

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**PRINCIPAL UPDATES**

* End of school calendar changes – there will be a ½ day on Friday 6/16 and a ½ day on Tuesday 6/20 – last day of school

**OPEN DISCUSSION**

• Ryan and Sarah Kozak-Weaver arrive late.

• Dr. Buckshaw motioned to reapprove all incumbent Executive Board Members to their positions. Seconded by Jennifer Gelfuso. Motion Approved - Yes: 6, No: 0, Abstain: 0

* Meagan Todd as President
* Mary Housel-Demanchick as Vice President
* Tanya Srbinovski as Secretary

• Nicole X arrived late.

• Dr. Buckshaw motioned to nominate Ryan Kozak-Weaver to Treasurer and Sarah Kozak-Weaver to Fundraising Coordinator. Seconded by Jennifer Gelfuso. Motion Approved - Yes: 7, No: 0, Abstain: 0

**ADJOURNMENT**

• Meeting adjourned at 8:00 pm.