

2021-2022 Budget Calendar

Sept./Oct. 2020	Meeting with Cabinet, Principals, Directors, and Coordinators to discuss the upcoming budget process for the 2021-2022 budget.
October 6, 2020	Discuss WinCap Budget Development and timelines to all Buildings and Departments to begin the budget process. Budget Calendar Adoption by the Board of Education.
November 10, 2020	BOCES preliminary service requests due.
November 23, 2020	Review of the 2021-2022 budget calendar and presentation of budget assumptions to the Finance Committee.
December 15, 2020	Review of the 2021-2022 budget calendar and presentation of budget assumptions to the Board of Education.
Dec. 2020 – Jan. 2021	Buildings and Departments will be developing non-staffing budgets. Budgets will be submitted to the Assistant Superintendent for Business for review in February.
January 25, 2021	2021-2022 Preliminary Budget and Revenues, Fund Balance and Reserves presented to the Finance Committee.
January 26, 2021	2021-2022 Preliminary Budget and Revenues, Fund Balance and Reserves presented to the Board of Education.
Jan. 2021 – Feb. 2021	Buildings and Departments will be developing staffing budgets. Staffing budgets and proposals will be submitted to the Assistant Superintendent for Business for review with the District Cabinet in early March.
February 9, 2021	Workshop – Budget Ambassador.
February 22, 2021	Review final Tax Cap Calculation, discussion of School Bus purchase proposition, presented to the Finance Committee.
February 23, 2021	Review final Tax Cap Calculation, discussion of School Bus purchase proposition, presented to the Board of Education. Tax Levy Limit Calculation due to the Office of the State Comptroller on 3/1/2021.
March 16, 2021	Workshop – Budget Ambassador. Budget presentation to Board of Education (Budgets for Buildings and Departments, BOCES, Debt Service), Budget and Revenue update, Approval of School Bus Proposition.
March 23, 2021	Budget presentation to Finance Committee & Board of Education (All Staffing and benefits), Budget and Revenue update, Tax Rate projections.
April 4, 2021	Workshop – Budget Ambassador (If needed).
April 6, 2021	Budget Workshop with the Board of Education. (If <u>needed</u> prior to Board adoption).
April 20, 2021	Budget Adoption by the Board of Education. Property Tax Report Card submitted to SED within 24 hours after budget adoption by the Board of Education.
May 4, 2021	Public Budget Hearing and Meet the Candidates Night. Required Budget documents are available 14 days prior to the budget vote.
May 11, 2021	Budget newsletter and notice mailed to eligible voters after budget hearing, but at least six days prior to the vote.
May 18, 2021	Annual Budget Vote and Board of Education Election – High School.