

## 2022-2023 Budget Calendar

Sept./Oct. 2021	Meeting with Cabinet, Principals, Directors, and Coordinators to discuss the upcoming budget process for the 2022-2023 budget.
October 12, 2021	Discuss WinCap Budget Development and timelines to all Buildings and Departments to begin the budget process. Budget Calendar Adoption by the Board of Education.
October 26, 2021	BOCES preliminary service requests due.
November 22, 2021	Review of the 2022-2023 budget calendar and presentation of budget assumptions to the Finance Committee.
December 21, 2021	Review of the 2022-2023 budget calendar and presentation of budget assumptions to the Board of Education.
Dec. 2021 – Jan. 2022	Buildings and Departments will be developing non-staffing budgets. Budgets will be submitted to the Assistant Superintendent for Business for review in February.
January 24, 2022	2022-2023 Preliminary Budget and Revenues, Fund Balance, and Reserves presented to the Finance Committee.
January 25, 2022	2022-2023 Preliminary Budget and Revenues, Fund Balance, and Reserves presented to the Board of Education.
Jan. 2022 – Feb. 2022	Buildings and Departments will be developing staffing budgets. Staffing budgets and proposals will be submitted to the Assistant Superintendent for Business for review with the District Cabinet in early March.
<b>February 15, 2022</b>	Workshop – Budget Ambassador.
February 28, 2022	Review final Tax Cap Calculation, discussion of School Bus purchase proposition, presented to the Finance Committee.
March 8, 2022	Review final Tax Cap Calculation, discussion of School Bus purchase proposition, presented to the Board of Education. Tax Levy Limit Calculation due to the Office of the State Comptroller on 3/1/2022.
<b>March 16, 2022</b>	Workshop – Budget Ambassador
March 21, 2022	Budget presentation to Finance Committee
March 22, 2022	Budget and Revenue updates and Tax Rate projections presented to the Board of Education. Approval of School Bus Proposition.
April 5, 2022	Budget Workshop with the Board of Education. ( <u>If needed</u> prior to Board adoption).
<b>April 6, 2022</b>	Workshop – Budget Ambassador (If needed).
April 12, 2022	Budget Adoption by the Board of Education. Property Tax Report Card submitted to SED within 24 hours after budget adoption by the Board of Education.
May 3, 2022	Public Budget Hearing and Meet the Candidates Night. Required Budget documents are available 14 days prior to the budget vote.
May 4 - 10, 2022	Budget newsletter and notice mailed to eligible voters after budget hearing, but at least six days prior to the vote.
May 17, 2022	Annual Budget Vote and Board of Education Election – High School.